



Memorandum of Understanding for Joint Doctoral Degree Program

between

UNIVERSITAS DIPONEGORO, INDONESIA hereafter referred to as UNDIP

and

INDIAN INSTITUTE OF TECHNOLOGY ROORKEE, INDIA hereafter referred to as IITR

regarding joint supervision of PhD thesis leading to Joint Degree in PhD from both UNDIP and IITR.

In this agreement, 'Institution' means UNDIP or IITR, 'Home Institution' means the Institution in which the PhD candidate initially gets admitted, 'Partner Institution' means the other Institution, 'JDPP' means 'Joint Doctor of Philosophy Program'; DC means 'Doctoral Student Research Committee' set-up for each student to monitor his/her progress till thesis is submitted.

1. ESSENTIAL REQUIREMENTS

- 1.1 The PhD thesis supervisors will be various Faculty Colleagues or Scientists of both UNDIP and IITR, who will come together based upon their mutual research interest and agreement and previous collaboration. Generally, only one PhD supervisor from the Partner Institution will be preferred.
- 1.2 For each PhD candidate admitted to JDPP, individual agreements need to be signed within the first year.
- 1.3 IITR and UNDIP may refuse to accept or maintain enrolment of a Student in the JDPP who does not hold the necessary visa or travel permit. However, such candidates may continue as PhD candidate in the Home Institution.

2. STUDENT REGISTRATION AND ACADEMIC REQUIREMENTS

- 2.1 PhD candidate has to fulfil all the requirements of the Home Institution before and after admission in the JDPP.
- 2.2 DC will be constituted as per the regulations of the Home Institution with addition of the co-supervisor(s) from the Partner Institution as the Member(s) of the DC.
- 2.3 PhD candidate can be admitted in the JDPP before the confirmation of candidature in the case of initial admission at IITR, and within 6 months of initial registration at UNDIP.
- 2.4 Students joining the JDPP will follow Home Institution and Partner Institution's rules and regulations for monitoring their progress, submission of synopsis and submission / evaluation of the thesis.

- 2.5 PhD candidate will be hosted by Partner Institution PhD co-supervisor's Faculty/ School/ Institute/ Department/ Centre/ Laboratory.
- 2.6 PhD candidate will spend at least 6/12/18 months at partner university to carry out research activities.
- 2.7 The DC will meet once in a year through video conferencing to discuss the progress of the PhD candidate.
- 2.8 Records: UNDIP and IITR must maintain all files and records with respect to the Students who enrol in the JDPP. Parent Institution will submit to the Host Institution all the necessary information that the Host Institution requires in order to maintain such files and records.

3. FINANCES AND ACCOMMODATION

- 3.1 PhD candidate will be registered at both institutions. He/she will pay his/her tuition fees in the Institution where she/he will stay during the year, and will be exempted from such fee at the Partner Institution.
- 3.2 A JDPP candidate will bear the cost of health/medical insurance as per the requirement of the Partner Institution's Country.
- 3.3 Living expenses of the JDPP candidate during his/her stay in the Partner Institution will be borne by the candidate himself.
- 3.4 Any research related expense according to the regulations in force during the stay of a JDPP candidate at the Partner Institution Supervisor will be borne by the Partner Institution according to the regulation in force.
- 3.5 PhD Supervisors from UNDIP or IITR may at their own cost make visits (airtravel/transportation) to the other Institution to supervise the work.

4. WITHDRAWAL AND TERMINATION OF CANDIDATURE

- 4.1 For withdrawal and termination of candidature of a student, regulations at the JDPP student's Home Institution shall apply.
- 4.2 Under any such circumstances, Partner Institution should be informed of the withdrawal and termination of any JDPP candidate. In any event, the DC would advise the JDPP candidate on an appropriate course of action to take, which would be in the best interest of the JDPP candidate.

5. DOCTORAL THESIS DETAILS

- 5.1 Preparation of the PhD thesis final will be as per the norms of Home Institution. Name of the PhD supervisor from the Partner Institution and name of the partner Institution will be included in the PhD Thesis.

- 5.2 Language of the written PhD thesis and oral presentation during PhD defence at IITR will be English.
- 5.3 Evaluation of thesis by external examiners and conduct of final viva-voce examination/defence shall be as per the Institution's established procedure where the defence is conducted (the rules of each Institution are given in the annex).
- 5.4 The degree will be awarded during the convocation of the Home Institution.

6. INTELLECTUAL PROPERTY

- 6.1 All intellectual property held by an institution prior to entering into this Agreement or disclosed or introduced in connection with this Agreement and all materials in which such intellectual property is held, disclosed or introduced shall remain the property of the institution introducing or disclosing it.
- 6.2 All rights, titles and interests in any studies, reports or materials, graphic or otherwise, prepared by Home Institution will belong to that Institution and may not be made use of except with that Institution prior written consent. The provisions of this clause will survive till the termination of this Agreement.
- 6.3 Where the Institutions jointly develop intellectual property, inventions and innovations as a result of the research work of the JDPP candidate working under the supervision of the guide and co-guide the terms with respect to title and exploitation of such intellectual property, inventions and innovations with the terms and conditions imposed by any individual funding agencies or grant-making organizations.
- 6.4 The general guiding principle for such case-by-case agreements will be that the intellectual property rights devolving on the faculty guides/collaborators and respective Institutions, will devolve in equal measure on the faculty guides/collaborators and similarly in equal measure on the respective Institutions.

7. AMENDMENTS & DISPUTE

- 7.1 This agreement may only be amended by mutual agreement evidenced in a written addendum signed by a duly authorized representative from each, of IITR and UNDIP. This addendum immediately becomes an integral part of the present memorandum once signed by both parties.
- 7.2 Any dispute between the institutions, which cannot be resolved amicably in the first instance between the coordinators of the institutions, must be referred to the Heads of the Institutions for mediation, and joint decision of the Heads of Institutions will be abiding to both the parties.

8. TERMS OF AGREEMENT

- 8.1 The agreement shall commence on the date of its execution by the last to sign of UNDIP and IITR and shall remain in force for a period of five (5) years and may be renewed before its expiry and with the written agreement of both the parties.
- 8.2 The agreement may also be terminated by either institution giving six months' prior notice to the other institution in writing. In the event of such termination, all activities and exchanges approved earlier shall be allowed to proceed to their natural conclusion.

9. LEGAL STATUS

- 9.1 Nothing in this 'Agreement' shall be construed as creating any legal relationship between the parties. The 'Agreement' is a statement of intent to foster genuine and mutually beneficial cooperation.
- 9.2 Recognizing the importance of academic collaborations, the following signatures are affixed as acknowledgement and ratification of the terms of 'Agreement' as stipulated above.

For UNIVERSITAS DIPONEGORO



Prof. Dr. Suharnomo, S.E., M.Si
Rector

Date: 15-04-2025

For Indian Institute of Technology Roorkee



Prof. K. K. Pant
Director

Date: 20/06/2025